



**Meeting Minutes**  
**Ipakanni Early College Charter School Regular Board Meeting**  
 1459 Downer Street, Oroville CA  
 Monday, September 9th, 2019 @ 4:00pm

**I. Call meeting to order - Time** \_\_4:03\_\_pm\_\_\_\_\_

**II. Record Attendance and Guest**

i. Benjamin Clark-President	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
ii. Thomas Lozano-Vice President	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
iii. Ramona Williams-Treasurer	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
iv. Teresa Ward-Secretary	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
v. Paula Selvester, Board Member	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
vi. Irene Jimenez, Board Member	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
vii. Open				
viii. Walter Gramps, Director	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
ix. Chris Williams, Admin.Assistant	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent

Thomas Lozano moved to approve the agenda with the addition of a job description for a school administrator. Paula Selvester seconded the motion, and it carried unanimously.

**III. Closed Session**

**IV. Recognition of Individuals who wish to speak on non-agenda items**

None

**V. Recognition of Individuals who wish to speak on agenda items**

None

## **VI. Consent Agenda motion**

- i. Approval of June 21, 2019 Minutes
- ii. 2019 Board Meeting Calendar
- iii. Employee Handbook
- iv. Student Handbook
- v. Health Insurance Group Plan (Blue Shield Silver)
- vi. Update Homeless Education Plan
- vii. July/August Warrants

Paula Selvester moved to approve the consent agenda. Ramona Williams seconded the motion, and it carried unanimously.

## **VII. Reports**

- vii. Financial Report
- viii. Board Comments
- ix. Director Report

Director Walter Gramps reported that there are currently 74 students enrolled, with an Average Daily Attendance of 69 during the first month. Walter outlined the school's policy regarding absenteeism.

Many high school students who enroll at Ipakanni need credit recovery. Four seniors are currently enrolled, and two students are on track to graduate early this year.

In May 2019, there were 16 graduates; 10 of these graduates are currently enrolled in college. All six students who graduated last year and attended Ipakanni in grades 9-12 are enrolled in college.

## **VIII. Discussion and Action Items**

- i. Unaudited Actuals 2018-2019

Ramona Williams moved to approve unaudited actuals. Thomas Lozano seconded the motion, and it carried unanimously.

- ii. Certificated Employees

Paula Selvester moved to approve the certificated employees listed below. Thomas Lozano seconded the motion, and it carried unanimously.

- a. Cedric Lee, Social Studies(.5FTE), Step I, Effective 7-1-19
- b. Theresa Horton, Primary(1FTE), Step II, Effective 7-1-19
- c. Tanner Kane, Science(1FTE), Step I, Effective 7-1-19
- d. Katie Robins, Primary (Temporary Contract 8-1-19 to 12-20-19)

iii. Classified Employees

Paula Selvester moved to approve the classified employee listed below. Thomas Lozano seconded the motion, and it carried unanimously.

- a. Maida Smith, Paraprofessional (Part-time Effective 8-1-19)

**XI. Items for Next Agenda**

- Benjamin plans to meet with Walter before board meetings.
- Ramona would like to discuss requiring two signatures on a check. In order to facilitate this, check signing might be scheduled on regular days.

**X. Adjournment 5:43**

**XI. Next meeting: Monday, September 30, 4:00pm – Ipakanni**

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

**MEETING AGENDA & RELATED MATERIALS**

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, www.ipakanni.com, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

If you desire to address the Board on a matter that is on the agenda, you will be asked to stand, or to raise your hand until recognized by the chairperson. Presentations will be limited to three (3) minutes, with a maximum of twenty (20) minutes, on each subject matter. All individuals are expected to respect the rights and privacy of others.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that; consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Administrator's office (530) 532-1165. Notification 48 hours prior to the meeting will enable the district to make reasonable accommodations to ensure accessibility to these meetings.